

Recommended Skills & Core Beliefs for Board Members & Chairs

Amelia Park

AMELIA ISLAND, FLORIDA



A Good Place to Live

- Understands and upholds the principles of a Traditional Neighborhood Development
- Accessible and comfortable working with others within the neighborhood as well as the greater Amelia Island community
- Able to work with little supervision; uses previous experience and life skills to execute assigned responsibilities
- Understands financial documents
- Can create budgets and manage them on a monthly basis
- Can effectively communicate to a broad audience — in writing (including email) and by speaking at meetings and gatherings
- Able to enlist volunteers and direct and provide support for their efforts
- Available to attend board/work group meetings and conduct neighborhood business between meetings
- Can respond to emails and requests for information from Property Manager, President, and Board colleagues in a timely way
- Can review materials prior to board meetings and is prepared for discussion and vote
- Can conduct meetings with Chairs to review projects and provide support
- Seeks neighbor input

Core Beliefs

- *All board members, chairs, and volunteers have stepped forward because they care about and believe in Amelia Park*
- *Being accessible and approachable is essential for the input and feedback needed to remain informed*
- *Treating all others with respect will create a healthy neighborhood dynamic*
- *By listening with an open mind and reserving judgment, we foster an environment where information and ideas will help us manage and improve our community*
- *Amelia Park will remain strong into the future when we enlist volunteers, make use of talents and skills, support efforts, and encourage others to take leadership roles*