

Amelia Park

AMELIA ISLAND, FLORIDA



ARB Meeting Minutes

Thursday, January 4, 2018 9:00am Holy Trinity Church Meeting Hall

Attending ARB Members: John Cotner, Michele Nielsen, Linda Johns, Rusty Footlik, Chairman

OLD BUSINESS

1567 Olmsted Lane – David & Lee Ann Demay

Rear Screened Porch Resubmittal

Architect - John Dodd

Revised architectural plans (John Dodd architectural plans dated 1-2-18) approved as submitted.

NEW BUSINESS

Holy Trinity Church School (former Montessorri School Site)

Final Plan Submittal

Architect – Cotner Associates, Inc.

Comments with regard to final plan submittal (Gillette & Associates engineering plans dated 12-14-17 & Cotner Associates architectural plans dated 11-28-17):

- 1) The community and in turn the ARB are not willing to proceed forward with a final review until Holy Trinity explain and commit (in writing) to certain aspects of programmatic day to day operations. Issues such as:
 - Morning service and circulation to classrooms.
 - Lunch process and associated circulation.
 - Safety of potential pedestrian crossing to and from parish hall and church to school as related to items above.
 - Times of drop-off/pickup and requirements for queuing and parking.
 - Future plans for the residual property to north and east.
- 2) Please address the following site items:
 - Location of water & sanitary sewer connections.
 - Site signage design and location.
 - Site lighting design and location.
 - Storm sewer – please relocate storm sewer piping away from 25' buffer area to east side of property to preserve as much native vegetation in buffer area as possible.
 - Proposed color palette for school buildings and structures.
 - Final sidewalk locations and materials.

3) Next steps in process:

- a. Meet with Holy Trinity Anglican Church representatives and Amelia Park community to address concerns and questions raised by residents at previous community presentation and ARB meeting.
- b. Written agreement between HTAC and APNA related to development and use of school / church properties.
- c. Site plan adjustments and Final Plan resubmittal to ARB for review.